BOROUGH OF MENDHAM REORGANIZATION MEETING OF THE MAYOR AND COUNCIL

JANUARY 7, 2021 - 7:00 PM

AGENDA

Zoom webinar Jan 7, 2021 7:00 PM, Webinar ID: 868 0162 3786

The public is invited to attend and join the webinar meeting:

Click the link: https://us02web.zoom.us/j/86801623786

iPhone one-tap: +19292056099,,86801623786# or +13017158592,,86801623786#

Telephone: Dial: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833

or +1 253 215 8782 or +1 346 248 7799

1. CALL TO ORDER

2. FLAG SALUTE AND MOMENT OF SILENCE

3. OPEN PUBLIC MEETINGS ACT STATEMENT

Notice of this Reorganization Meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

During a declared state of emergency when meetings of the Mayor and Council are held remotely, written comments to be read during the public hearings or public comment period listed on the agenda may be submitted in writing to our Borough Clerk electronically by email, or by letter, no later than 4:00PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to five minutes and the reading will end after five minutes.

4. INVOCATION

Mark Tosso, Youth Minister, St. Joseph Catholic Church

5. STATEMENT OF DETERMINATION OF THE MORRIS COUNTY BOARD OF CANVASSERS

The Borough Clerk will present the official Statement of Determination issued and sealed by the Morris County Board of Canvassers confirming the re-election of Brad Badal and John W. Andrews to the Mendham Borough Council at the November 3, 2020 General Election.

6. <u>ADMINISTRATION OF THE OATHS OF OFFICE – ELECTED OFFICIALS</u>

Brad Badal, Mendham Borough Council John W. Andrews, Mendham Borough Council

7. ROLL CALL

Mayor Christine Serrano-Glassner Council Member Steven Andrew Council Member John Andrews Council Member Brad Badal Council Member James Kelly Council Member Mary Sue Martin Council Member Brennan Reilly

8. MAYOR'S WELCOME

9. ADOPTION OF COUNCIL BY-LAWS FOR CALENDAR YEAR 2021

001-2021 RESOLUTION ADOPTING THE BY-LAWS OF THE BOROUGH COUNCIL FOR CALENDAR YEAR 2021

10. <u>APPOINTMENT OF COUNCIL STANDING COMMITTEES FOR CALENDAR YEAR 2021</u>

[Mayoral appointments with Council approval pursuant to Article V of the Council By-laws]

a. Finance Committee

Brad Badal, Chair John Andrews Steve Andrew

b. **Public Safety Committee**

[including liaison to the Board of Health]

John Andrews, Chair James Kelly Mary Sue Martin

c. Recreation Committee

[including liaison to the Regional and Local School Boards]

Steve Andrew, Chair Brennan Reilly Mary Sue Martin

d. Personnel Committee

Mary Sue Martin, Chair John Andrews James Kelly

e. Public Works & Utilities

James Kelly, Chair John Andrews Mary Sue Martin

f. Land Use Committee

[including liaison to the Joint Land Use Board, Historic Preservation Commission and ECOSST]

Brennan Reilly, Chair Brad Badal Steve Andrew

11. NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR CALENDAR YEAR 2021

[Nomination and Election to be made by Council motion]

12. <u>APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES</u>

Appointments to the Board of Health [Council Motion Required]

_	Name	Position	Term of Office
-	John Nosta	Regular Member	01/01/2021 to 12/31/2023 [3-year term]
	Melissa Young	Alternate II Member	01/01/2021 to 12/31/2022 [2-year term]

Appointments to the Environmental, Open Space & Shade Tree Committee (ECOOST) [Mayoral appointments]

 Name	Position	Term of Office
Eric Arena	Regular Member	01/01/2021 to 12/31/2023 [3-year term]

Appointments to the Historic Preservation Commission [Mayoral appointments]

 Name	Position	Term of Office
 Michael Zedalis	Regular Member - Class B	01/01/2021 to 12/31/2024 [4-year term]
Addie Shafran	Regular Member – Class C	01/01/2021 to 12/31/2024 [4-year term]
Nancy Rodrigues	Alternate II	01/01/2021 to 12/31/2022 [2-year term]

Appointments to the Joint Land Use Board [Mayoral appointments]

	Name	Position	Term of Office
·	Christine Serrano Glassner	Class I - Mayor	Concurrent with office
	Joyce Bushman	Class II	01/01/2021 to 12/31/2021 [1-year term]
	Sam Paone	Class IV Member	01/01/2021 to 12/31/2024 [4-year term]
	Richard Smith	Class IV Member	01/01/2021 to 12/31/2024 [4-year term]
	David Sprandel	Class IV Member	01/01/2021 to 12/31/2023 [3-year term]
	Bryan Dick	Class IV Member	01/01/2021 to 12/31/2023 [3-year term]
	Robert Ritger	Class IV Member	01/01/2021 to 12/31/2021 [1-year term]
	John Egerter	Class IV Member	01/01/2021 to 12/31/2021 [1-year term]
	Keith Kay	Alternate 1A	01/01/2021 to 12/31/2022 [2-year term]
	James Bradley	Alternate 2A	01/01/2021 to 12/31/2022 [2-year term]
	Margaret Timoney	Alternate 3A	01/01/2021 to 12/31/2021 [1-year term]
	Fred Corona	Alternate 4A	01/01/2021 to 12/31/2021 [1-year term]
	Neil Sullivan	Alternate 1B	01/01/2021 to 12/31/2021 [1-year term]

Council Appointment of Class III Member to the Joint Land Use Board [Council Motion Required]

_____ Class III – Council Member 01/01/2021 to 12/31/2021

Appointments to the Recreation Committee [Council Motion Required]

[Members appointed by the Mayor with the advice and consent of the Borough Council]

Name	Position	Term of Office	
Joseph "Bud" Murphy	Regular Member	01/01/2021 to 12/31/2021	
Stephanie Fourie	Regular Member	01/01/2021 to 12/31/2021	
Kevin Lanahan	Regular Member	01/01/2021 to 12/31/2022	
Dianne Ackerman	Regular Member	01/01/2021 to 12/31/2022	
Ned Panfile	Regular Member	01/01/2021 to 12/31/2023	
Tim McChesney	Alternate I Member	01/01/2021 to 12/31/2022	
Brianne Tuthill	Alternate II Member	01/01/2021 to 12/31/2023	
Colleen O'Mahoney	Junior Member (Senior)	01/01/2021 to 12/31/2021	
James Fourie	Junior Member (Junior)	01/01/2021 to 12/31/2022	

Appointments to the Hometown Heroes Banner Committee [Mayoral appointments]

[Five members appointed by the Mayor. One member must be an elected official. Membership preference is given to U.S. military veterans and family members.]

 Name	Position	Term of Office
James Cillo	Member	01/01/2021 to 12/31/2021 [1-year term]
James Hendron	Member	01/01/2021 to 12/31/2021 [1-year term]
James Laughlin	Member	01/01/2021 to 12/31/2021 [1-year term]
Patricia Serrano	Member	01/01/2021 to 12/31/2021 [1-year term]
John W. Andrews	Member - Elected official	01/01/2021 to 12/31/2021 [1-year term]

13. <u>COUNCIL APPOINTMENTS</u> [Council Motions Required]

Appointment of the Captain of the Mendham Borough First Aid Squad for Calendar Year 2021

[Pursuant to §22-3 of the Code of Mendham Borough]

Jon Alperin Term of Office: 01/01/2021 to 12/31/2022

Appointment of the Fire Official/Fire Marshall for the Borough of Mendham for Calendar Year 2021

[Pursuant to §106-5 of the Code of Mendham Borough]

John Zaragoza Term of Office: 01/01/2021 to 12/31/2022

14. MAYORAL APPOINTMENTS

Appointment of the Fire Chief for the Mendham Borough Fire Department for Calendar Year 2021

[In accordance with §20-2 of the Code of Mendham Borough]

Michael Bruin Term of Office: 01/01/2021 to 12/31/2022

Appointment of the Emergency Management Office (OEM) Coordinator for the Borough of Mendham

[Pursuant to N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency

Management]

[3-year appointment]

Anthony Maresca Term of Office: 01/01/2021 to 12/31/2023

Appointment of Deputy Municipal Emergency Management Coordinators for the Borough of Mendham

[Pursuant to N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency

Management]

[1-year appointment] Term of Office: 01/01/2021 to 12/31/2021

John Camoia, Mendham Borough Police Chief

Jeff Cooper, Mendham Borough Department of Public Works Superintendent

Jon Alperin, Mendham First Aid Squad Captain

Michael Bruin, Mendham Fire Department Chief

Paul Cascais

Appointment of Officials to the Municipal Emergency Management Council for the Borough of Mendham

[In accordance with N.J.S.A. Appendix A: 9-41, as amended]

[1-year appointment] Term of Office: 01/01/2021 to 12/31/2021

Mendham Borough OEM Coordinator - Chair

Mendham Borough Mayor Borough Administrator

Department of Public Works Superintendent

Mendham Borough Police Chief

Mendham Borough Fire Chief

Mendham Borough First Aid Captain

Bernards Township Health Department representative

West Morris Regional High School District representative

Mendham Borough Board of Education representative

15. <u>ADMINISTRATION OF THE OATHS OF OFFICE – APPOINTED OFFICIALS PRESENT</u>

16. RESOLUTIONS REQUIRING SEPARATE ACTION

002-2021	FLETCHER LIBRARY TRUST [Resolution to be read in full]
003-2021	ANDREW FLETCHER THREE FIELDS MEMORIAL TRUST [Resolution to be read in full]
004-2021	TEMPORARY GENERAL OPERATING BUDGET FOR CALENDAR YEAR 2021
005-2021	TEMPORARY UTILITY OPERATING BUDGET FOR CALENDAR YEAR 2021

17. CONSENT AGENDA ITEMS

The following Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single motion and vote unless a member of the Governing Body requests that an item be removed and considered separately:

APPROVAL OF MINUTES: December 17, 2020 Regular Meeting and Executive Session Meeting **RESOLUTIONS**:

006-2021	ANNUAL SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR CALENDAR YEAR 2021
007-2021	RESOLUTION AUTHORIZING DESIGNATION OF NEWSPAPERS FOR CALENDAR YEAR 2021
008-2021	RESOLUTION DESIGNATING MUNICIPAL HOLIDAYS FOR CALENDAR YEAR 2021
009-2021	RESOLUTION AFFIRMING THE POLICY OF THE BOROUGH OF MENDHAM TO TREAT THE PUBLIC, EMPLOYEES, PROSPECTIVE EMPLOYEES, APPOINTEES, VOLUNTEERS AND CONTRACTORS IN A MANNER CONSISTENT WITH ALL APPLICABLE CIVIL RIGHTS LAWS AND REGULATIONS FOR CALENDAR YEAR 2021
010-2021	RESOLUTION AUTHORIZING INTEREST RATE AND PENALTIES ON DELINQUENT PROPERTY TAX PAYMENTS AND DELINQUENT SEWER UTILITY PAYMENTS FOR CALENDAR YEAR 2021
011-2021	RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX LIEN SALE IN CALENDAR YEAR 2021
012-2021	RESOLUTION CANCELING OVERPAYMENT OR UNDERPAYMENT OF TAXES, SEWER FEES AND OTHER CHARGES AND FEES IN THE AMOUNT OF \$10.00 OR LESS FOR CALENDAR YEAR 2021
013-2021	RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2021
014-2021	RESOLUTION DESIGNATING MUNICIPAL DEPOSITORIES FOR PUBLIC MONIES AND OTHER FUNDS COLLECTED BY MENDHAM BOROUGH FOR CALENDAR YEAR 2021
015-2021	RESOLUTION AUTHORIZING CHECK AND VOUCHER SIGNATURES FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021
016-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO DORSEY AND SEMRAU LLC FOR MUNICIPAL ATTORNEY SERVICES
017-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO NISIVOCCIA LLC FOR MUNICIPAL AUDITING SERVICES
018-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC. FOR MUNICIPAL ENGINEERING SERVICES
019-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO JAMES R. WANCHO, P.E. OF PAULUS, SOKOLOWSKI AND SARTOR, LLC IN CONNECTION WITH THE BOROUGH OF MENDHAM WATER RECLAMATION FACILITY
020-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CLEARY, GIACOBBE, ALFIERI, JACOBS LLC FOR MUNICIPAL LABOR ATTORNEY SERVICES
021-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO HAWKINS, DELAFIELD AND WOOD, LLC FOR MUNICIPAL BOND COUNSEL SERVICES
022-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO SKYLANDS RISK MANAGEMENT, INC. FOR MUNICIPAL RISK MANAGEMENT SERVICES
023-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO J. CALDWELL & ASSOCIATES, LLC FOR MUNICIPAL PLANNER SERVICES
024-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO STORMWATER COMPLIANCE SOLUTIONS, LLC FOR NJDEP STORMWATER PERMITTING COMPLIANCE CONSULTING SERVICES
025-2021	RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO MOREHOUSE ENGINEERING, INC. FOR GENERAL SUPPORT OF THE SCADA SYSTEM AT THE WATER RECLAMATION FACILITY
026-2021	RESOLUTION APPOINTING CERTAIN OFFICIALS AND EMPLOYEES FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021
027-2021	RESOLUTION APPOINTING BRIAN VALLIERE AS ACTING SUPERINTENDENT OF THE WATER RECLAMATION DEPARTMENT FOR THE BOROUGH OF MENDHAM
028-2021	RESOLUTION APPOINTING JOYCE BUSHMAN AS COMMISSIONER AND JEFF COOPER AS ALTERNATE COMMISSIONER TO THE MORRIS COUNTY JOINT INSURANCE FUND FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021
029-2021	RESOLUTION DESIGNATING JEANNE PUGSLEY AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021

030-2021	RESOLUTION APPOINTING A CERTIFIED RECYCLING PROFESSIONAL AND A SUSTAINABLE
	RESOURCE MANAGEMENT PROFESSIONAL FOR THE BOROUGH OF MENDHAM FOR CALENDAR
	YEAR 2021

031-2021 RESOLUTION ADOPTING THE FEE AND RATE SCHEDULE FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021

18. OTHER RESOLUTIONS REQUIRING SEPARATE ACTION

032-2021	RESOLUTION AUTHORIZING THE APPOINTMENT OF THOMAS M. HESPE AS TAX COLLECTOR AND AS
	TAX SEARCH OFFICER FOR THE BOROUGH OF MENDHAM

- 033-2021 RESOLUTION AUTHORIZING THE REAPPOINTMENT OF JOYCE E. BUSHMAN AS BOROUGH ADMINISTRATOR FOR A TWO-YEAR TERM AND APPROVAL OF AN AMENDED EMPLOYMENT AGREEMENT
- 034-2021 RESOLUTION AUTHORIZING THE PAYMENT OF REOCCURRING EXPENDITURES BY THE BOROUGH BUSINESS ADMINISTRATOR DURING THE PUBLIC HEALTH EMERGENCY
- 035-2021 RESOLUTION TEMPORARILY MODIFYING CERTAIN OUTDOOR DINING REQUIREMENTS TO ENABLE LOCAL RESTAURANTS TO IMPLEMENT SOCIAL DISTANCING AND FACILITATE SMALL BUSINESS RECOVERY IN LIGHT OF THE COVID-19 PUBLIC HEALTH EMERGENCY

19. MAYOR'S MESSAGE

20. PUBLIC COMMENTS

This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. Speakers are asked to limit their comments to five minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so.

21. ADJOURNMENT

The next regular meeting of the Mendham Borough Mayor and Council will convene on January 13, 2021 at 8:00 PM in the Garabrant Center, 4 Wilson Street, Mendham and remotely via Zoom webinar.